



Head of School - Nanaimo Christian School

Region: Vancouver Island / Sunshine Coast

School/Organization: Nanaimo Christian School

Employment Type: Full-time

Compensation Range: \$130,000 to \$150,00 base salary, commensurate with experience

Date Posted: January 10, 2024

Closing Date: Applications accepted until January 31, 2024 at 4:00PM

Live Where You Love

Picture living in a place surrounded by nature's wonders, where waterfront views and lush greenery are everyday companions. Imagine stepping out your door to a perfect blend of urban amenities and outdoor adventure options including forest trails, ocean, rivers, lakes, and mountains. Centrally located on the east coast of Vancouver Island with easy access to Victoria, the northern island, the wild west coast, and the mainland, the City of Nanaimo enjoys a mild climate and year-round recreational activities. It's not just a place to work – it's a stunning natural backdrop for nourishing the soul.

Who We Are

Established 40 years ago, [Nanaimo Christian School](#) is a Christ-centered, grace-filled community with more than 670 students in K-12 and 60 students in preschool. The main option for Christian education in central Vancouver Island, our approach to education is caring, flexible and innovative, equipping children to reach their unique potential so they can live their calling and impact their community. The past decade has seen our population double in size and has required the establishment of strong, collaborative divisional administrative teams at all three levels. We now seek a relational and visionary senior leader, of strong Christian faith, who can guide us into the next season with enthusiasm and wisdom.

About the Opportunity

We are seeking expressions of interest from qualified candidates who sense a call to lead as our **Head of School**, with a proposed start date of **July 1, 2024**. The ideal candidate will:

- Be able to inspire, guide and encourage a strong, collaborative and creative team of administrators, teachers, and support and operational staff
- Resonate with, and see themselves being the champion of, our goal that everyone with the NCS community can belong, believe, and achieve
- Demonstrate alignment with Nanaimo Christian School's mission, vision and core values
- Exemplify a strong relationship with Christ and belong to a Bible-believing church



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Key Responsibilities

Reporting to the Board of Directors, the Head of School:

- Demonstrates leadership capabilities with a purpose that is directed by NCS's mission and vision;
- Sets the spiritual tone and, working with administrative teams, and is responsible for the ethos of the school;
- Serves as lead spokesperson for the school, personally exemplifying the mission and core values of the school and communicating the vision in word and action in the school and broader community;
- Inspires, directs, supervises and coaches the administration team towards goals, creating a collaborative culture in which continuous improvement in best practices is the norm;
- Provides close oversight of recruitment, selection, and supervision of the school's human resources;
- Hires, evaluates, and promotes professional staff, encouraging and coaching employees for their own growth and development and to the benefit of the school;
- Demonstrates a systems focus and a strong business acumen, prioritizing long-term financial sustainability;
- Demonstrates wisdom in stewardship and decision making, with knowledge of risk management;
- Ensures that the school is a safe place in all ways and that a culture of love, respect and grace permeates the school.

Required Qualifications

- Master's degree in Educational Leadership or equivalent graduate degree
- British Columbia Professional Teachers' Certificate or transferable equivalent
- Knowledgeable of the BC Ministry of Education requirements and its relationship to the BC Independent School
- Experience in leading significant organizational growth and overseeing development with a minimum five years of educational leadership experience

Application Instructions

To apply send the following to: apply@ncsnanaimo.com

- Cover Letter & Curriculum Vitae/Resume
- Statement of Philosophy of Christian education and leadership
- Personal Testimonial
- Three References (two professional and one personal)

Nanaimo Christian School is grateful for all applications from qualified candidates. Candidates selected for next steps will be contacted.



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